

## DEPARTMENT OF DEFENSE DEERS ENROLLMENT AND ID CARD ISSUANCE

The DoD is committed to protecting the security of our nation and its people by issuing identification (ID) cards to individuals requiring access to government systems and facilities and to eligible individuals authorized to receive Uniformed Service benefits and privileges by law. The Defense Enrollment Eligibility Reporting System (DEERS) enrollment and ID card issuance process consists of several steps to ensure the correct ID card is issued and the appropriate benefits and privileges are assigned.

The Department is equally committed to the safety of our personnel and beneficiaries, including retirees and other high-risk populations. This includes ensuring continued access to healthcare and other benefits during this time of increasing precaution and restrictions in response to coronavirus (COVID-19). The following information applies to individuals whose ID card expires before August 31, 2020.

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### POPULATIONS WITH EXPIRING DoD ID CARDS

POPULATION	IMPACT TO BENEFITS	ACTION
Sponsors and Dependents turning age 65	You must be enrolled in Medicare Part B for continued benefits.	<ul style="list-style-type: none"> <li>- Check milConnect to see whether Medicare Part B has been reported</li> <li>- Mail, fax, or email:                             <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2, indicating that sponsor is providing over 50% support</li> <li>o Proof of enrollment in Medicare Part B</li> </ul> </li> <li>- Can continue to use current DoD ID card.</li> </ul>
Dependents turning age 21	You must be enrolled as a full-time student, be approved as an incapacitated dependent, or be registered for TRICARE Young Adult (TYA) for continued eligibility.	<ul style="list-style-type: none"> <li>- Students: Mail, fax, or email:                             <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2, indicating that sponsor is providing over 50% support</li> <li>o Proof of enrollment as a full-time student</li> </ul> </li> <li>- Incapacitated Dependents: Mail, fax, or email:                             <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Medical Sufficiency Statement</li> <li>o Financial Dependency Determination</li> </ul> </li> <li>- TRICARE Young Adult (TYA): Mail, fax, or email:                             <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Proof of enrollment in TRICARE Young Adult</li> </ul> </li> <li>- Can continue to use current DoD ID card.</li> </ul>
Guard and Reserve Members and Dependents	Benefits for National Guard and Reserve members and their dependents are tied to the member's active duty status. If the member's active duty status is extended, benefits are extended as well.	<ul style="list-style-type: none"> <li>- If active duty status extended, no action.</li> <li>- If active duty status completed:                             <ul style="list-style-type: none"> <li>o Must enroll in TRICARE Select online.</li> </ul> </li> <li>- Can continue to use current DoD ID card.</li> </ul>
Retiring Service Members and Dependents	Benefits for members who are retiring and their dependents are tied to the member's status.	<ul style="list-style-type: none"> <li>- Must enroll in TRICARE Select online.</li> <li>- Can continue to use current DoD ID card.</li> </ul>

### POPULATIONS REQUIRING FIRST TIME ENROLLMENT AND ID CARD ISSUANCE

POPULATION	ACTION
Spouse	<ul style="list-style-type: none"> <li>- Mail, fax, or email:                             <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Marriage Certificate</li> <li>o Proof of enrollment in Medicare Part B</li> </ul> </li> </ul>
Legitimate Child	<ul style="list-style-type: none"> <li>- Mail, fax, or email:</li> </ul>

	<ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Birth Certificate OR Certificate of Live Birth OR FS-240, "Consular Report of Birth Abroad"</li> </ul>
Adopted Child	<ul style="list-style-type: none"> <li>- Mail, fax, or email: <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Birth Certificate OR Certificate of Live Birth OR FS-240, "Consular Report of Birth Abroad"</li> <li>o Adoption Decree</li> </ul> </li> </ul>
Stepchild	<ul style="list-style-type: none"> <li>- Mail, fax, or email: <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Birth Certificate OR Certificate of Live Birth OR FS-240, "Consular Report of Birth Abroad"</li> <li>o Sponsor's Marriage Certificate</li> </ul> </li> </ul>
Pre-Adoptive Child	<ul style="list-style-type: none"> <li>- Mail, fax, or email: <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Placement Agreement that states intent to adopt OR Court Document that states intent to adopt</li> <li>o Birth Certificate, if Placement Agreement/Court Document does not specify date of birth OR Certificate of Live Birth OR FS-240</li> </ul> </li> </ul>
Illegitimate Child	<ul style="list-style-type: none"> <li>- Mail, fax, or email: <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Birth Certificate OR Certificate of Live Birth OR FS-240, "Consular Report of Birth Abroad"</li> <li>o Court Order that establishes paternity OR Consent Order of Paternity that establishes paternity OR SJA Opinion that establishes paternity OR Voluntary Acknowledgement of Paternity (VAP)</li> </ul> </li> </ul>
Foster Child	<ul style="list-style-type: none"> <li>- Mail, fax, or email: <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Birth Certificate OR Certificate of Live Birth OR FS-240, "Consular Report of Birth Abroad"</li> <li>o Financial Dependency Determination</li> <li>o Placement Agreement that places the child with the Sponsor OR Court Document that places the child with the Sponsor</li> </ul> </li> </ul>
Ward	<ul style="list-style-type: none"> <li>- Mail, fax, or email: <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Birth Certificate OR Certificate of Live Birth OR FS-240, "Consular Report of Birth Abroad"</li> <li>o Financial Dependency Determination</li> <li>o Placement Agreement that places the child with the Sponsor for at least 12 consecutive months OR Court Document that places the child with the Sponsor for at least 12 consecutive months</li> </ul> </li> </ul>
Parent	<ul style="list-style-type: none"> <li>- Mail, fax, or email: <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Sponsor's or Spouse's Birth Certificate OR Certificate of Live Birth OR FS-240, "Consular Report of Birth Abroad"</li> <li>o Financial Dependency Determination</li> <li>o Proof of enrollment in Medicare Part B (if aged 65 or older)</li> </ul> </li> </ul>
Former Spouse	<ul style="list-style-type: none"> <li>- Mail, fax, or email: <ul style="list-style-type: none"> <li>o Completed DD Form 1172-2</li> <li>o Marriage Certificate</li> <li>o Divorce Decree</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Statement of Service OR DD Form 214 OR Dates of Inclusive Service</li> <li>○ Proof of enrollment in Medicare Part B (if aged 65 or older)</li> </ul>
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## WHERE TO MAIL, FAX, OR EMAIL DOCUMENTS

SPONSORING UNIFORMED SERVICE	
United States Army	Contact your nearest RAPIDS Site for assistance.
United States Marine Corps	<p>For individuals unable to access a RAPIDS site due to closures and/or limited services, the Marine Corps DEERS Project Office will remotely process new enrollments ONLY. Individuals enrolled in this manner will have 90 days to provide original documents to Verifying Officials (VO) at the RAPIDS site once normal site operations resume.</p> <p>Required documents should be emailed (preferred) to both <a href="mailto:mary.stroz@usmc.mil">mary.stroz@usmc.mil</a> and <a href="mailto:donna.rodgers@usmc.mil">donna.rodgers@usmc.mil</a> or faxed to (703) 432-2591.</p> <p>Requests for enrollments can take up to 10 business days to be processed from time of receipt.</p> <p>DoD Identification Cards will not be issued remotely through this process.</p> <p>Fax requestors must provide a valid email address on the request for notification of both receipt and completion.</p>
United States Navy	Contact your nearest RAPIDS Site for assistance.
United States Air Force	Visit <a href="https://www.jbsa.mil/Resources/802d-Manpower-and-Personnel-Flight/ID-Cards/">https://www.jbsa.mil/Resources/802d-Manpower-and-Personnel-Flight/ID-Cards/</a> for more information.
United States Coast Guard	Contact your nearest RAPIDS Site for assistance.
United States Public Health Service Commissioned Corps	Contact your nearest RAPIDS Site for assistance.
National Oceanic and Atmospheric Administration Commissioned Officer Corps	Contact your nearest RAPIDS Site for assistance.

### RAPIDS Site Locator (RSL):

<https://www.dmdc.osd.mil/rsi>

### Appointment Scheduler:

<https://rapids-appointments.dmdc.osd.mil/appointment>